

ROLE PROFILE	
Job Title:	Society & Community Supervisor
Level:	
Reports To:	Corporate Relations Director
Purpose of Role	Reporting to Corporate Relations Director, Taiwan. This role will be responsible for Diageo In Society (DiS) communication project effectiveness, support on Taiwan Diageo broad corporate relations agenda and employee communication.
Accountabilities	<ul style="list-style-type: none"> ● To plan/execute effective corporate communications and CSR strategies. ● To plan/execute internal communications strategies that drive our employee engagement agenda ● To build and maintain strong external stakeholder relationship (incl. industry association, media, social influencer) and achieve positive corporate branding, coverage ● To partner with multi-function teams intensively for maximized result and shared resource. ● To manage agencies and lead for their performance leash ● To work with the other Diageo businesses and business partners to support related corporate communications (eg. Business Development, TBAF and TABA) ● To support on Crisis Management communication ● To organize department data, control budgeting and coordinate with team. ● To ensure that the Communications operates to the highest standards of compliance according to Diageo's Code of Business Conduct
Qualifications and Experience Required	<ul style="list-style-type: none"> ● At least 5 years of experience in integrated communications, marketing & PR, and media relations ● Strong in project management and collaboration. Able to learn fast and lead agency/3rd party work independently ● Great content/presentation skill and fluent in English ● Great knowledge and network with media (both mainstream and social) ● Operates with a clear set of strategic priorities, adjusting for opportunities and obstacles over time. ● Goal driven, open minded with high maturity and passion for learning ● Prior experience at MNC or in the field of Corporate Communication is a plus ● Takes a personal stand behind what is right for the business. Acts with honesty and integrity.